Pro Se 7 (Rev. 09/16) Complaint for Employment Discrimination

| United Stat | ES DISTRICT | Court |
|---|---------------------|---|
| | for the | 2020 JAN -3 P 1:44 |
| Northern | District of Alabama | U.S. DISTRICT COURT N.D. OF ALABAMA |
| | Case No. | t:20-CV-D7-LSC |
| Lashonda Simmans Plaintiff (Write your full name. No more than one plaintiff may be named |) -)) | (to be filled in by the Clerk's Office) |
| in a pro se complaint.) -V- |) Jury Trial:) | (check one) LYes LNo |
| |))) | |
| Moming Pointe Seniur Care Defendant(s) AJSOC'A + LS (Write the full name of each defendant who is being sued. If the names of all the defendants cannot fit in the space above, please write "see attached" in the space and attach an additional page with the full list of names) |))) | |

COMPLAINT FOR EMPLOYMENT DISCRIMINATION

I. The Parties to This Complaint

A. The Plaintiff(s)

Provide the information below for each plaintiff named in the complaint. Attach additional pages if needed.

| Name | Lashonan Simmuns |
|--------------------|-----------------------------|
| Street Address | 3967 UST ANE |
| City and County | -tuscalvosa, Az 35401 |
| State and Zip Code | AL 35401 |
| Telephone Number | 205-8 ru-3433 |
| E-mail Address | lash on da Simmus 84@ yahno |

| 1/3/2 | | ne document, and any attached PDF may be printed or saved. | | |
|-----------|------------------------------------|--|--|--|
| Date Date | Participant Si | gnature | | |
| | | 8 | | |
| В. | The Defendant(s) | | | |
| | individual, a government agency, a | each defendant named in the complaint, whether the defendant is an in organization, or a corporation. For an individual defendant, nown). Attach additional pages if needed. | | |
| | Defendant No. 1 | | | |
| | Name | momine pointe Senior care associates | | |
| | Job or Title (if known) | moming pointe Senior Care associated 4/4 6020 Arbany way, oottevah Tennessee | | |
| | Street Address | 6020 Arbury way, oottewah | | |
| | City and County | Tennessee | | |
| | State and Zip Code | 37343, Tal | | |
| | Telephone Number | 37343, TM 1-877-774-4483 | | |
| | E-mail Address (if known) | N/A | | |
| | Defendant No. 2 | | | |
| | Name | | | |
| | Job or Title (if known) | | | |
| | Street Address | | | |
| | City and County | | | |
| | State and Zip Code | | | |
| | Telephone Number | | | |
| | E-mail Address (if known) | | | |
| | Defendant No. 3 | | | |
| | Name | | | |
| | Job or Title (if known) | | | |
| | Street Address | | | |
| | City and County | | | |
| | State and Zip Code | | | |
| | Telephone Number | | | |
| | E-mail Address (if known) | | | |

| Def | Fendant No. 4 | |
|----------------------------|--|--|
| | Name | |
| | Job or Title (if known) | |
| | Street Address | |
| | City and County | |
| | State and Zip Code | |
| | Telephone Number | |
| | E-mail Address (if known) | |
| C. Pla | ce of Employment | |
| The | address at which I sought emp | ployment or was employed by the defendant(s) is |
| | Name | Morning pointe. |
| | Street Address | 1501 Rice mine Rd |
| | City and County | Murchport |
| | State and Zip Code | A 33404 |
| | Telephone Number | |
| Basis for J | • | 205-345-1112 |
| Basis for June This action | urisdiction | |
| | urisdiction is brought for discrimination in | 205 - 345-1112 n employment pursuant to (check all that apply): |
| | urisdiction is brought for discrimination in | 205 - 345-1112 n employment pursuant to (check all that apply): ghts Act of 1964, as codified, 42 U.S.C. §§ 2000e to 2000e-17 (rac |
| | urisdiction is brought for discrimination in Title VII of the Civil Rig color, gender, religion, n (Note: In order to bring | 205 - 345-1112 n employment pursuant to (check all that apply): ghts Act of 1964, as codified, 42 U.S.C. §§ 2000e to 2000e-17 (rac |
| | urisdiction is brought for discrimination in Title VII of the Civil Rig color, gender, religion, n (Note: In order to bring Notice of Right to Sue let | a employment pursuant to (check all that apply): The shifts Act of 1964, as codified, 42 U.S.C. §§ 2000e to 2000e-17 (rac ational origin). Suit in federal district court under Title VII, you must first obtain |
| | urisdiction is brought for discrimination in Title VII of the Civil Rig color, gender, religion, n (Note: In order to bring Notice of Right to Sue let Age Discrimination in En | a employment pursuant to (check all that apply): ghts Act of 1964, as codified, 42 U.S.C. §§ 2000e to 2000e-17 (ractational origin). suit in federal district court under Title VII, you must first obtain the from the Equal Employment Opportunity Commission.) |
| | is brought for discrimination in Title VII of the Civil Rig color, gender, religion, n (Note: In order to bring Notice of Right to Sue let Age Discrimination in Ex (Note: In order to bring Employment Act, you mu Commission.) | a employment pursuant to (check all that apply): ghts Act of 1964, as codified, 42 U.S.C. §§ 2000e to 2000e-17 (ractational origin). suit in federal district court under Title VII, you must first obtain ther from the Equal Employment Opportunity Commission.) mployment Act of 1967, as codified, 29 U.S.C. §§ 621 to 634. suit in federal district court under the Age Discrimination in |

| Pro Se | 7 (Rev. 09/16) C | omplaint for Emp | ployment Discrimination |
|--------|---|--|--|
| | | | |
| | | Rel | evant state law (specify, if known): |
| | | Rel | evant city or county law (specify, if known): |
| | | | |
| | | | |
| ııı. | Statemer | nt of Claim | |
| | facts show involved the dates write a sh | wing that each and what each and places on the contract and places on the contract and plain the contract and plai | In statement of the claim. Do not make legal arguments. State as briefly as possible the chiplaintiff is entitled to the damages or other relief sought. State how each defendant was chidefendant did that caused the plaintiff harm or violated the plaintiff's rights, including if that involvement or conduct. If more than one claim is asserted, number each claim and in statement of each claim in a separate paragraph. Attach additional pages if needed. |
| | A. T | he discrimin | natory conduct of which I complain in this action includes (check all that apply): |
| | | | Failure to hire me. |
| | | D | Termination of my employment. |
| | | 白 | Failure to promote me. |
| | | | Failure to accommodate my disability. |
| | | | Unequal terms and conditions of my employment. |
| | | A | Retaliation. |
| | | | Other acts (specify): MSUN hamssnent documented |
| | | - | Other acts (specify): MSUNY WWWSSMEN+ documented (Note: Only those grounds raised in the charge filed with the Equal Employment Opportunity Commission can be considered by the federal district court under the federal employment discrimination statutes.) |
| | B. It | t is my best r | recollection that the alleged discriminatory acts occurred on date(s) |
| | _ | June | 2019 |
| | | | |
| | C. I | believe that | defendant(s) (check one): |
| | | | is/are still committing these acts against me. |
| | | ÌΧ | is/are not still committing these acts against me. |
| | | F | I no longer work there |

| D. | Defer | ndant(s) discrimina | ted against me based (| on my (check all that apply and explain): |
|-----|-------|---------------------|-------------------------|---|
| Δ. | Doloi | | race | т ту (спеск ан тан арргу ини ехринт). |
| | | | color | |
| | | | gender/sex | |
| | | | _ | |
| | | | religion | |
| | | | national origin | |
| | | | age (year of birth) | (only when asserting a claim of age discrimination.) |
| | | | disability or perceiv | ved disability (specify disability) |
| | | | | |
| | E. | The facts of m | v anna neo na fallavva | Attach additional pages if pandad |
| | E. | The facts of in | y case are as follows. | Attach additional pages if needed. |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | ~- | | |
| | | Docume | nted sneva | uces / harassment reporting usuits: Term median due to reteriation of reporting issues |
| | | with ho | tollaw up re | of veronty issues |
| | | (Note: As add | ıtıonai support jor ine | facts of your claim, you may attach to this complaint a copy of ployment Opportunity Commission, or the charge filed with the |
| | | | or city human rights d | |
| | | | | |
| IV. | Exha | ustion of Federal | Administrative Remo | edies |
| | A. | It is my hest re | collection that I filed | a charge with the Equal Employment Opportunity Commission or |
| | | | | counselor regarding the defendant's alleged discriminatory conduct |
| | | on (date) | | |
| | | -10 | My 2019 | |
| | | | (to) Eur | |
| | B. | The Equal Em | ployment Opportunity | Commission (check one): |
| | | | has not issued a Not | cice of Right to Sue letter. |
| | | / | | Light to Sue letter, which I received on (date) 2 1 19 . |
| | | 7 | | y of the Notice of Right to Sue letter from the Equal Employment |
| | | | | ssion to this complaint.) |

C. Only litigants alleging age discrimination must answer this question.

Since filing my charge of age discrimination with the Equal Employment Opportunity Commission regarding the defendant's alleged discriminatory conduct (check one):

60 days or more have elapsed.

less than 60 days have elapsed.

V. Relief

State briefly and precisely what damages or other relief the plaintiff asks the court to order. Do not make legal arguments. Include any basis for claiming that the wrongs alleged are continuing at the present time. Include the amounts of any actual damages claimed for the acts alleged and the basis for these amounts. Include any punitive or exemplary damages claimed, the amounts, and the reasons you claim you are entitled to actual or punitive money damages.

Pain | Suffering due to harassment of Quality come to be gruen to residents

VI. Certification and Closing

Under Federal Rule of Civil Procedure 11, by signing below, I certify to the best of my knowledge, information, and belief that this complaint: (1) is not being presented for an improper purpose, such as to harass, cause unnecessary delay, or needlessly increase the cost of litigation; (2) is supported by existing law or by a nonfrivolous argument for extending, modifying, or reversing existing law; (3) the factual contentions have evidentiary support or, if specifically so identified, will likely have evidentiary support after a reasonable opportunity for further investigation or discovery; and (4) the complaint otherwise complies with the requirements of Rule 11.

A. For Parties Without an Attorney

I agree to provide the Clerk's Office with any changes to my address where case-related papers may be served. I understand that my failure to keep a current address on file with the Clerk's Office may result in the dismissal of my case.

Date of signing:

Signature of Plaintiff

Printed Name of Plaintiff

В.

| For Attorneys | | | | |
|--------------------------|--|--|------|---|
| Date of signing: | | | | |
| Signature of Attorney | | | | |
| Printed Name of Attorney | · . | | | · |
| Bar Number | | ************************************** | | |
| Name of Law Firm | | | | |
| Street Address | | | | |
| State and Zip Code | | | | |
| Telephone Number | transfelder transfer to the second se | | | |
| E-mail Address | | | | |

Case 7:20-cv-00007-LSC Document 1 Filed 01/03/20 Page 8 of 13 U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

EEOC Form 161 (11/16)

DISMISSAL AND NOTICE OF RIGHTS

| | shonda G. Si 07 65th Ave | mmons | From: | Birmingham Distric Ridge Park Place | t Office |
|--|---|--|---|---|---|
| | scaloosa, AL | 35401 | | 1130 22nd Street Birmingham, AL 35 | 205 |
| | | On behalf of person(s) agarieved whose identity i CONFIDENTIAL (29 CFR §16: 1.7(a)) | s | | |
| EEOC Ch | narge No. | EEOC Representative | | | Telephone No. |
| 100.004 | 40.00450 | RICHARD W. MUSGRA | AVE, | | (005) 040 0000 |
| | 19-03472 | Investigator | TUE | NAMES DE 400N | (205) 212-2068 |
| THE EE | 7 | NG ITS FILE ON THIS CHARGE FOR | | | |
| | I ne racts a | alleged in the charge fail to state a claim und | er any of the s | tatutes enforced by the E | EEUC. |
| | Your allega | ations did not involve a disability as defined | by the America | ns With Disabilities Act. | |
| | The Respo | ndent employs less than the required numb | er of employee | es or is not otherwise cov | ered by the statutes. |
| | | ge was not timely filed with EEOC; in o | ther words, y | ou waited too long afte | r the date(s) of the alleged |
| X | The EEOC issues the following determination: Based upon its investigation, the EEOC is unable to conclude that the information obtained establishes violations of the statutes. This does not certify that the respondent is in compliance with the statutes. No finding is made as to any other issues that might be construed as having been raised by this charge. | | | | |
| | The EEOC | has adopted the findings of the state or local | al fair employn | nent practices agency tha | at investigated this charge. |
| | Other (hrie | fly <tate)< td=""><td></td><td></td><td></td></tate)<> | | | |
| | | - NOTICE OF | | | |
| Discrimi You may lawsuit m | ination in Em file a lawsuit nust be filed ! | ns with Disabilities Act, the Genetic ployment Act: This will be the only not against the respondent(s) under federa <u>WITHIN 90 DAYS</u> of your receipt of t filing suit based on a claim under state | tice of dismis Il law based o his notice; o | sal and of your right to on this charge in feder r your right to sue base | sue that we will send you. al or state court. Your |
| alleged E | EPA underpayr | EPA suits must be filed in federal or standard. This means that backpay due for ay not be collectible. | ate court withir r any violation | n 2 years (3 years for one that occurred mo | willful violations) of the re than 2 years (3 years) |
| | | On beha | alf of the Comr | nission | DEC 1 1 2019 |
| Enclosure | es(s) | BRADLEY A District | . ANDERSO | N, | (Date Mailed) |
| | INDEPENDEN c/o: Aaron W | IT HEALTHCARE PROPERTIES LLC | | | |

6020 Arbury Way Ooltewah, TN 37363

Enclosure with EEOC Case 7:20-cv-00007-LSC Document 1 Filed 01/03/20 Page 9 of 13 Form 161 (11/16)

INFORMATION RELATED TO FILING SUIT UNDER THE LAWS ENFORCED BY THE EEOC

(This information relates to filing suit in Federal or State court <u>under Federal law.</u>

If you also plan to sue claiming violations of State law, please be aware that time limits and other provisions of State law may be shorter or more limited than those described below.)

PRIVATE SUIT RIGHTS

Title VII of the Civil Rights Act, the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act (GINA), or the Age Discrimination in Employment Act (ADEA):

In order to pursue this matter further, you must file a lawsuit against the respondent(s) named in the charge <u>within 90 days</u> of the date you receive this Notice. Therefore, you should keep a record of this date. Once this 90-day period is over, your right to sue based on the charge referred to in this Notice will be lost. If you intend to consult an attorney, you should do so promptly. Give your attorney a copy of this Notice, and its envelope, and tell him or her the date you received it. Furthermore, in order to avoid any question that you did not act in a timely manner, it is prudent that your suit be filed within 90 days of the date this Notice was mailed to you (as indicated where the Notice is signed) or the date of the postmark, if later.

Your lawsuit may be filed in U.S. District Court or a State court of competent jurisdiction. (Usually, the appropriate State court is the general civil trial court.) Whether you file in Federal or State court is a matter for you to decide after talking to your attorney. Filing this Notice is not enough. You must file a "complaint" that contains a short statement of the facts of your case which shows that you are entitled to relief. Courts often require that a copy of your charge must be attached to the complaint you file in court. If so, you should remove your birth date from the charge. Some courts will not accept your complaint where the charge includes a date of birth. Your suit may include any matter alleged in the charge or, to the extent permitted by court decisions, matters like or related to the matters alleged in the charge. Generally, suits are brought in the State where the alleged unlawful practice occurred, but in some cases can be brought where relevant employment records are kept, where the employment would have been, or where the respondent has its main office. If you have simple questions, you usually can get answers from the office of the clerk of the court where you are bringing suit, but do not expect that office to write your complaint or make legal strategy decisions for you.

PRIVATE SUIT RIGHTS -- Equal Pay Act (EPA):

EPA suits must be filed in court within 2 years (3 years for willful violations) of the alleged EPA underpayment: back pay due for violations that occurred **more than 2 years (3 years) before you file suit** may not be collectible. For example, if you were underpaid under the EPA for work performed from 7/1/08 to 12/1/08, you should file suit before 7/1/10 – not 12/1/10 -- in order to recover unpaid wages due for July 2008. This time limit for filing an EPA suit is separate from the 90-day filing period under Title VII, the ADA, GINA or the ADEA referred to above. Therefore, if you also plan to sue under Title VII, the ADA, GINA or the ADEA, in addition to suing on the EPA claim, suit must be filed within 90 days of this Notice and within the 2- or 3-year EPA back pay recovery period.

ATTORNEY REPRESENTATION -- Title VII, the ADA or GINA:

If you cannot afford or have been unable to obtain a lawyer to represent you, the U.S. District Court having jurisdiction in your case may, in limited circumstances, assist you in obtaining a lawyer. Requests for such assistance must be made to the U.S. District Court in the form and manner it requires (you should be prepared to explain in detail your efforts to retain an attorney). Requests should be made well before the end of the 90-day period mentioned above, because such requests do <u>not</u> relieve you of the requirement to bring suit within 90 days.

ATTORNEY REFERRAL AND EEOC ASSISTANCE -- All Statutes:

You may contact the EEOC representative shown on your Notice if you need help in finding a lawyer or if you have any questions about your legal rights, including advice on which U.S. District Court can hear your case. If you need to inspect or obtain a copy of information in EEOC's file on the charge, please request it promptly in writing and provide your charge number (as shown on your Notice). While EEOC destroys charge files after a certain time, all charge files are kept for at least 6 months after our last action on the case. Therefore, if you file suit and want to review the charge file, please make your review request within 6 months of this Notice. (Before filing suit, any request should be made within the next 90 days.)

IF YOU FILE SUIT, PLEASE SEND A COPY OF YOUR COURT COMPLAINT TO THIS OFFICE.

| EEOC Form 5 (11/09) | | | | |
|---|--|--|--|--|
| CHARGE OF DISCRIMINATION | Charge | | Agency(ies) Charge No(s): | |
| This form is affected by the Privacy Act of 1974. See enclosed Privacy Act Statement and other information before completing this form. | | FEPA | | |
| Statement and other information before completing the form | X | EEOC | 420-2019-03472 | |
| null State or local Age | ancie if any | | and EEOC | |
| Name (indicate Mr., Ms., Mrs.) | ency, ii arry | Home Phone | Year of Birth | |
| MRS. LASHONDA G SIMMONS | | (205) 886-34 | 33 | |
| Street Address City, State 3907 65TH AVE, TUSCALOOSA, AL 35401 | e and ZIP Code | | | |
| Named is the Employer, Labor Organization, Employment Agency, App That I Believe Discriminated Against Me or Others. (<i>If more than two, i</i> | renticeship Com | mittee, or State or Lo | cal Government Agency | |
| Name | | No. Employees, Members | Phone No. | |
| MORNING POINTE | | 15 - 100 | (877) 776-4683 | |
| 6020 ARBURY WAY, OOLTEWAH, TN 37363 | e and ZIP Code | | | |
| Name | | No. Employees, Members | Phone No. | |
| Street Address City, State | e and ZIP Code | | | |
| DISCRIMINATION BASED ON (Check appropriate box(es).) | 100 | | RIMINATION TOOK PLACE | |
| X RACE COLOR SEX RELIGION | NATIONAL ORIG | Earliest 06-25-20 | | |
| | → NETIC INFORMATI | | | |
| OTHER (Specify) | | | CONTINUING ACTION | |
| THE PARTICULARS ARE (If additional paper is needed, attach extra sheet(s)): I AM AN AFRICAN AMERICAN INDIVIDUAL. I WAS HIRED COORDINATOR. DURING MY EMPLOYMENT I PERFORMEL FILED A GRIEVANCE AGAINST THE DIRECTOR OF NURSII BELITTLED ME AND HARASSED ME REGARDING MY HIGH SUBSEQUENTLY, MY EMPLOYER HIRED A NEW EXECUTIVENT. | D SATISFACT NG (DON), M H LEVEL OF (| ORILY. BACK IN F ARILYN COLVIN, A CARE FOR MY RES | EBRUARY 2019 I AFTER SHE IDENTS. | |
| ANOTHER GRIEVANCE WITH ON OR ABOUT JUNE 10, 20 HARASSING ME. ON JUNE 25, 2019, I WAS PULLED INTO DIRECTOR, LINDA MILLER, AND I WAS ACCUSED OF VIO COMPANY CREDIT CARD TO PAY FOR MY FUEL. I USED TO WHILE I WAS OUT DOING A SHOPPING EVENT FOR MY E HOW I WAS PAID FOR USING MY PERSONAL VEHICLE WITH ALL PROCEDURES THAT I WAS AWARE AND HAD BEEN IN THE REAL REASON I WAS FIRED IN RETALIATION FOR MY | 19, CONCERI MS. LEWIS (LATING COM THE CARD TO MPLOYER. PI HILE OUT ON DOING SINCE | NING MS. COLVIN DEFICE, ALONG WI PANY POLICY BY U PAY FOR MY FUE RIOR TO MS. LEWI COMPANY BUSIN I BEGAN MY EMP | CONTINUALLY ITH THE BUSINESS JSING THE IL IN MAY 2019 IS ARRIVAL, THIS IS IESS. I FOLLOWED PLOYMENT. I THINK | |
| COLVIN. ADDITIONALLY, I FILED FOR UNEMPLOYMENT B | | | | |
| I want this charge filed with both the EEOC and the State or local Agency, if any. I will advise the agencies if I change my address or phone number and I will cooperate fully with them in the processing of my charge in | | | | |
| declare under penalty of perjury that the above is true and correct. I swear or affirm that I have read the above charge and that it is true to the best of my knowledge, information and belief. SIGNATURE OF COMPLAINANT | | | | |
| Digitally signed by Lashonda Simmons on 11-25-2019 10:22 AM EST | SUBSCRIBED AND SWORN TO BEFORE ME THIS DATE (month, day, year) | | | |
| | | | | |

EEOC Form 5 (11/09) Agency(ies) Charge CHARGE OF DISCRIMINATION Charge Presented To: No(s): This form is affected by the Privacy Act of 1974. See enclosed Privacy Act FEPA Statement and other information before completing this form. EEOC 420-2019-03472 null and EEOC State or local Agency, if any REPORTED THE REASON FOR MY TERMINATION WAS DUE TO MY ABSENCES, WHICH IS UNTRUE. I BELIEVE I HAVE BEEN DISCRIMINATED AND RETALIATED AGAINST BECAUSE OF MY RACE, IN VIOLATION OF TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED.

I want this charge filed with both the EEOC and the State or local Agency, if any. I will advise the agencies if I change my address or phone number and I will cooperate fully with them in the processing of my charge in accordance with their procedures.

NOTARY - When necessary for State and Local Agency Requirements

I declare under penalty of perjury that the above is true and correct.

I swear or affirm that I have read the above charge and that it is true to the best of my knowledge, information and belief. SIGNATURE OF COMPLAINANT

Digitally signed by Lashonda Simmons on 11-25-2019 10:22 AM EST

SUBSCRIBED AND SWORN TO BEFORE ME THIS DATE (month, day, year)

CP Enclosure with EEOC Form 5 (11/09)

PRIVACY ACT STATEMENT: Under the Privacy Act of 1974, Pub. Law 93-579, authority to request personal data and its uses are:

- 1. FORM NUMBER/TITLE/DATE. EEOC Form 5, Charge of Discrimination (11/09).
- **2. AUTHORITY.** 42 U.S.C. 2000e-5(b), 29 U.S.C. 211, 29 U.S.C. 626, 42 U.S.C. 12117, 42 U.S.C. 2000ff-6.
- **3. PRINCIPAL PURPOSES.** The purposes of a charge, taken on this form or otherwise reduced to writing (whether later recorded on this form or not) are, as applicable under the EEOC anti-discrimination statutes (EEOC statutes), to preserve private suit rights under the EEOC statutes, to invoke the EEOC's jurisdiction and, where dual-filing or referral arrangements exist, to begin state or local proceedings.
- **4. ROUTINE USES.** This form is used to provide facts that may establish the existence of matters covered by the EEOC statutes (and as applicable, other federal, state or local laws). Information given will be used by staff to guide its mediation and investigation efforts and, as applicable, to determine, conciliate and litigate claims of unlawful discrimination. This form may be presented to or disclosed to other federal, state or local agencies as appropriate or necessary in carrying out EEOC's functions. A copy of this charge will ordinarily be sent to the respondent organization against which the charge is made.
- 5. WHETHER DISCLOSURE IS MANDATORY; EFFECT OF NOT GIVING INFORMATION. Charges must be reduced to writing and should identify the charging and responding parties and the actions or policies complained of. Without a written charge, EEOC will ordinarily not act on the complaint. Charges under Title VII, the ADA or GINA must be sworn to or affirmed (either by using this form or by presenting a notarized statement or unsworn declaration under penalty of perjury); charges under the ADEA should ordinarily be signed. Charges may be clarified or amplified later by amendment. It is not mandatory that this form be used to make a charge.

NOTICE OF RIGHT TO REQUEST SUBSTANTIAL WEIGHT REVIEW

Charges filed at a state or local Fair Employment Practices Agency (FEPA) that dual-files charges with EEOC will ordinarily be handled first by the FEPA. Some charges filed at EEOC may also be first handled by a FEPA under worksharing agreements. You will be told which agency will handle your charge. When the FEPA is the first to handle the charge, it will notify you of its final resolution of the matter. Then, if you wish EEOC to give Substantial Weight Review to the FEPA's final findings, you must ask us in writing to do so within 15 days of your receipt of its findings. Otherwise, we will ordinarily adopt the FEPA's finding and close our file on the charge.

NOTICE OF NON-RETALIATION REQUIREMENTS

Please **notify** EEOC or the state or local agency where you filed your charge **if retaliation is taken against you or others** who oppose discrimination or cooperate in any investigation or lawsuit concerning this charge. Under Section 704(a) of Title VII, Section 4(d) of the ADEA, Section 503(a) of the ADA and Section 207(f) of GINA, it is unlawful for an *employer* to discriminate against present or former employees or job applicants, for an *employment agency* to discriminate against anyone, or for a *union* to discriminate against its members or membership applicants, because they have opposed any practice made unlawful by the statutes, or because they have made a charge, testified, assisted, or participated in any manner in an investigation,

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proceeding, or hearing under the laws. The Equal Pay Act has similar provisions and Section 503(b) of the ADA prohibits coercion, intimidation, threats or interference with anyone for exercising or enjoying, or aiding or encouraging others in their exercise or enjoyment of, rights under the Act.